

THINGS TO REMEMBER



With the loss of a loved one, there are many decisions to be made and information that must be gathered. Our goal is to make this process as simple as possible for you and your family. The lists below outline some items to bring when you visit the funeral home for the arrangement conference.

INFORMATION NEEDED FOR A DEATH CERTIFICATE

- Your loved one's full name
- Social Security number
- Date and place of birth
- Address at the time of death
- Marital status and the surviving spouse's name, if applicable
- Veterans discharge papers (DD-214), if applicable
- Father's name
- Mother's full name, including maiden name
- Place of death
- Highest level of education and occupation

OBITUARY INFORMATION

- Education
- Work history
- Personal achievements
- Church or synagogue affiliation, if applicable
- Organizations and memberships
- Hobbies or favorite vacation spots
- What made your loved one unique
- Ways your loved one impacted the people around them
- Names of surviving relatives and the cities in which they live, including parents, spouse, siblings, children, grandchildren, grandparents, etc.

ARRANGEMENT CONFERENCE CHECKLIST

- Pre-planned funeral arrangements, documents or wishes, if applicable
- Clothing, including undergarments (we have clothing that you may purchase, if you'd prefer)
- Eyeglasses and jewelry (these items may remain with your loved one or be removed and returned after the service)
- A recent photograph (this will be used for cosmetic purposes)
- Military discharge papers for a veteran, if applicable
- Social Security number
- Life insurance policies
- Names and contact information for six to eight pallbearers, if applicable
- A collection of photos that can be used to create an online tribute

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